

# Application Guidelines

## 2025 Enrollment

(October 2024 Enrollment, April 2025 Enrollment, October 2025 Enrollment)

INTEGRATED GRADUATE SCHOOL OF  
MEDICINE, ENGINEERING, AND AGRICULTURAL SCIENCES

DOCTORAL COURSE  
(DEPARTMENT OF ENGINEERING)

### **To Prospective Graduates of Master's Course (Integrated Graduate School of Medicine, Engineering and Agricultural Sciences • Graduate School of Education)**

The application is not based on this application guideline, but on the "進学者選考要項 (Selection Guideline for Internal Applicants)" posted on CNS.

For details, please contact the Faculty of Engineering Support Division (TEL: 055-220-8738).



UNIVERSITY OF YAMANASHI  
Regional Core & Global Professionals

In the case of unforeseen circumstances (e.g., natural disasters), the admission exam may be taken place by the selection methods different from the ones described in this guideline.

If there are any changes to the announced application guidelines, the latest information will be posted on the website of the University of Yamanashi ([https://www.yamanashi.ac.jp/examination\\_list](https://www.yamanashi.ac.jp/examination_list)). Please check the website at any time.

## <<ADMISSION POLICY>>

### **Principles and Objectives, Educational Objectives and Admission Policies at the University of Yamanashi Graduate School**

#### **[Principles and Objectives]**

We provide education and conduct research to foster capable researchers and professionals with high level of expertise and competence who can creatively promote academic research from an international standpoint, which can be used to find solutions to problems faced by modern society and that forms the basis of applied research.

#### **[Educational Objectives]**

Under the concept of “Regional Core & Global Professionals,” the University of Yamanashi Graduate School provides students with a broad education and general competencies, as well as knowledge and skills in specialized fields to shape them as professionals with a rich sense of humanity and expertise that can succeed on the international stage.

The university has set out a “Diploma Policy,” “Curriculum Policy,” and “Admission Policy,” in order to enable the development of such professionals.

#### **[Admission Policies]**

The University of Yamanashi Graduate School actively seeks motivated individuals with the following abilities:

- Individuals who are intellectually curious and want to conduct their own research.
- Individuals who want to acquire an even broader education and general competences, and acquire advanced specialized knowledge and practical skills.
- Individuals who possess logical intellect, a rich sense of humanity, and want to succeed as leaders in local and international society.
- Individuals who want to increase and deepen their knowledge and skills in their own professional experiences.

### **Admission Policies for Doctoral Courses in the Integrated Graduate School of Medicine, Engineering, and Agricultural Sciences**

#### **[Educational Objectives]**

We aim to foster capable researchers or advanced professionals who have the profound knowledge, advanced research capabilities, and high ethical standards required to conduct independent research activities as researchers or advanced professionals.

#### **[Required Competencies and Personal Qualities]**

We seek individuals with the motivation to contribute to present and future generations by promoting basic and original research.

### **Department of Engineering**

#### **[Educational Objectives]**

The department of engineering aims to cultivate the ability of broad point of view in engineering and the peripheral fields and the ability of industries, research and development management by building a research guidance system and conducting interdisciplinary education which exceeded the fields of Medicine, Engineering, and Agricultural Sciences.

By guiding students to complete the ‘Advanced Risk Management’ in addition to the ‘Research Ethics’, which are compulsory subjects, we aim to educate students who have the insight and high ethics for the influence that modern industries and industrial technologies give nature and human bodies.

#### **[Abilities and personality required]**

Our graduate school offers students the opportunity to develop skills needed to perform independent research in academia and industry.

We welcome candidates who have basic academic skills and aspire to contribute to the sustainable development of human civilization and industrial innovations.

### **System Integration Engineering Course**

#### **[Educational Objectives]**

We train researchers and advanced professionals who are provided with engineering knowledge and expertise to build engineering systems related to machinery, electronics, information, communication, and control, perspective that can overlook the three fields of medicine, engineering, and agriculture, and insight that can solve problems of engineering system. We seek for individuals who have eagerness for constructing mechanical systems such as production systems, transport systems, and industrial robots, or information communication systems such as communication networks, and software, in domestic and foreign industry and higher education institutions.

#### **[Abilities and personality required]**

We seek for individuals who have eagerness for constructing engineering systems in the fields of machinery, electrics, information, communication, and control. We also seek for individuals who are willing to contribute to the development of the region and global society by developing new engineering systems responding to system integration that is progressing in these fields.

### **[Basic policy for selection of entrants per examination classification]**

Successful applicants, who match the content described in [Abilities and personality required] stated above, will be selected by the following methods.

#### General Admission

Successful applicants will be chosen based on the total assessment of the results of the examination of their Master's degree thesis etc., an oral examination (an interview regarding Research Project Plan) and a review of their academic transcript of the Graduate School.

#### Admission for Applicants with Work Experience

This selection is conducted for a working member of society who has professional knowledge and sufficient research results (Applicants who work at the government office or companies, have approval from the head of their department, and have that position even after enrollment). Successful applicants will be selected based on the total assessment of the results of the examination of their research achievements (academic paper, research reports, patents, publications, Master's Degree thesis etc.), and an oral examination (an interview regarding Research Project Plan).

## **Energy Materials Science Course**

### **[Educational Objectives]**

In this course, our main objectives are to conduct comprehensive education and research in the field of green energy and material science in order to improve global energy and environmental issues. Our course also aims at fostering researchers and engineers who are internationally able to play active part in industry, government and academia.

### **[Abilities and personality required]**

We seek for individuals who have eagerness for becoming professional engineers or scholars, who are advancing further research and development by exerting their expert knowledge and technology in the various creation of functional materials, developments of new devices and construction of energy system.

### **[Basic policy for selection of entrants per examination classification]**

Successful applicants who match the content described in [Abilities and personality required] stated above, will be selected by the following methods.

#### General Admission

Successful applicants will be chosen based on the total assessment of the results of the examination of their Master's thesis , an oral examination (an interview regarding Research Project Plan), and a review of their academic transcript of the Graduate School.

#### Admission for Applicants with Work Experience

This selection is conducted for a working member of society who has professional knowledge and sufficient research results (Applicants who work at the government office or companies, have approval from the head of their department, and have that position even after enrollment). Successful applicants will be selected based on the total assessment of the results of the examination of their research achievements (academic paper, research reports, patents, publications, Master's Degree thesis etc.), and an oral examination (an interview regarding Research Project Plan).

## **Environmental and Social System Science Course**

### **[Educational Objectives]**

Engineering fields such as conservation of the natural environment, hydraulic engineering, waste disposal, etc., and social science fields such as environmental economics and environmental politics are closely related each other. The purpose of this course is to comprehensively integrate these fields and to cultivate professionals who are responsible for sustainable management of social infrastructure.

### **[Abilities and personality required]**

We seek for individuals who have eagerness for learning urban planning, disaster management / damage reduction, infrastructure maintenance, regional development, river basin management and ecosystem conservation. We also seek for individuals who hold an ability of intellect, judgment and expressiveness, and who have an attitude to learn in collaboration with a diverse of people on an autonomous basis, in order to tackle with real problems.

### **[Basic policy for selection of entrants per examination classification]**

Successful applicants, who match the content described in [Abilities and personality required] stated above, will be selected by the following methods.

#### General Admission

Successful applicants will be chosen based on the total assessment of the results of the examination of their Master's degree thesis etc., an oral examination (an interview regarding Research Project Plan) and a review of their academic transcript of the Graduate School.

#### Admission for Applicants with Work Experience

This selection is conducted for a working member of society who has professional knowledge and sufficient research results (Applicants who work at the government office or companies, have approval from the head of their department, and have that position even after enrollment). Successful applicants will be selected based on the total assessment of the results of the examination of their research achievements (academic paper, research reports, patents, publications, Master's Degree thesis etc.), and an oral examination (an interview regarding Research Project Plan).

# Index

1. Overview	1
2. Examination Dates	2
3. First Call for Applications	
General Admission Application Guideline	3
Admission Application Guideline for Applicants with Work Experience	7
General Information	11
4. Second Call for Applications	
General Admission Application Guideline	14
Admission Application Guideline for Applicants with Work Experience	18
General Information	22
5. Online Application User Guide	25
6. Campus Map and Location Map	26

Designated
------------

Form 1 : List of Research Achievements

Form 2 : Research Project Plan

Form 3 : Letter of Approval (Admission for applicants with work experience)

Form 4 : Qualification Examination Form for the Approval of Application Requirements  
(Preparation before the Application Period (if applicable))

※ Please download the documents to be submitted for use in the examination of application requirements from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>).

## 【Contact Information】

Application Procedure	Admission Division, Academic Affairs Support Department	4-4-37 Takeda, Kofu, Yamanashi, 400-8510 Japan Phone : from abroad, +81-55-220-8046 E-mail : <a href="mailto:nyushi@yamanashi.ac.jp">nyushi@yamanashi.ac.jp</a>
Selection Method	Faculty of Engineering Support Division, Office for Faculty of Engineering	4-3-11 Takeda, Kofu, Yamanashi, 400-8511 Japan Phone : from abroad, +81-55-220-8738 E-mail : <a href="mailto:t-kyomu2@yamanashi.ac.jp">t-kyomu2@yamanashi.ac.jp</a>

Office Hours : Weekdays (Mon-Fri) : Between 8:30 am and 12:00 (noon), 13:00 pm and 17:15 pm

\* Except school holidays, public holidays, August 14 to 16, and December 29 to January 3

# 1. Overview

## 1. Course and Major, and the Capacity

Course	Major	Number of Students to be Admitted			
		First Call for Applications October 2024 Enrollment April 2025 Enrollment		Second Call for Applications April 2025 Enrollment October 2025 Enrollment	
		General Admission Application Guideline	Admission Application Guideline for Applicants with Work Experience	General Admission Application Guideline	Admission Application Guideline for Applicants with Work Experience
System Integration Engineering Course	System Design Major	4	A few	A few	A few
	Information Communication System Major				
Energy Materials Science Course	Materials Chemistry Major	13	A few	A few	A few
	Electronic Device Major				
	Green Energy Conversion Science and Technology Major				
Environmental and Social System Science Course	Civil Management and Engineering Major	6	A few	A few	A few
	River Basin Environmental Science Major				
	Environmental Social Management Major				

## 2. Contents of the Courses

### System Integration Engineering Course

In this course, in order to develop systematic human resources, the following two majors are established. In the System Design Major, special subjects related to mechanical systems such as production systems, transportation systems, industrial robots, etc. are offered. On the other hand, special subjects related to electronic equipment, information communication systems, and software fields are offered in the Information Communication System Major. Through the provision of such a curriculum, we aim to train human resources that can contribute to system integration in the machine, electronic, information, communication, and control fields.

### Energy Materials Science Course

In order to solve global energy and environmental issues, we teach special subjects concerning creation of new and advanced functional materials, design of electric materials, electronic devices, electronic circuits, and materials for high-efficient energy conversion. The special subjects in this course are comprised of three fields of study: “Materials Chemistry” (e.g., material science, quantum chemistry and crystal chemistry), “Electronic Devices” (e.g., semiconductor engineering and photon engineering), and “Energy Conversion Engineering” (e.g., chemistry for fuel cells and solar energy conversion, and material science for fuel cells and solar energy conversion).

In the Green Energy Conversion Science and Technology Major, unique classes and activities such as English for Green Energy Science and Technology, and monthly meetings are provided for nurturing global leaders.

### Environmental and Social System Science Course

Specialized subjects in engineering and academic fields concerning regional, infrastructure, and disaster management plans and management technologies, river basin management, policies, ecosystem conservation, and their related policy development are arranged. In addition, field survey and study to implement the management of the local natural and social environments and practical education with an awareness of on-site management will be conducted.

The educational system of this course can be divided into three fields; civil management and engineering field, river basin environmental science field, and environmental social management field, depending on the connection with the master’s course, the acceptance of international students, and the aim of students. Because this course integrates arts and sciences, either Doctor of Philosophy (Engineering) or a Doctor of Philosophy (Interdisciplinary Science) will be awarded upon the completion of the program. In the River Basin Environmental Science Major, lectures are given in English in order to develop professionals capable of solving international environmental and social problems.

## 2. Examination Dates

【First Call for Applications (October 2024 Enrollment, April 2025 Enrollment)】

<b>Please consult with the academic advisor of your preference before applying.</b>		
Examination of Application Requirements		An examination of application requirements will be conducted in advance for applicants who apply under some conditions. Please refer to page 11-12 “6. The Qualification Examination and Approval of the Application Requirements”.
Application Period		<b>June 27 (Thursday) – July 4 (Thursday), 2024</b> Applicants must complete “Register the application information”, “Pay the entrance examination fee”, and “Print, complete, and submit the application documents” using the online application site during the application period.
Examination Date		<b>July 20 (Saturday), 2024</b>
Announcement of Successful Applicants		<b>July 26 (Friday), 2024</b>
Entrance Procedures	Enrollment in October 2024	<b>September 13 (Friday), 2024</b>
	Enrollment in April 2025	<b>March 7 (Friday) – March 15 (Saturday), 2025</b>

【Second Call for Applications (April 2025 Enrollment, October 2025 Enrollment)】

<b>Please consult with the academic advisor of your preference before applying.</b>		
Examination of Application Requirements		An examination of application requirements will be conducted in advance for applicants who apply under some conditions. Please refer to page 22-23 “6. The Qualification Examination and Approval of the Application Requirements”.
Application Period		<b>November 11 (Monday) – November 18 (Monday), 2024</b> Applicants must complete “Register the application information”, “Pay the entrance examination fee”, and “Print, complete, and submit the application documents” using the online application site during the application period.
Examination Date		<b>December 14 (Saturday), 2024</b>
Announcement of Successful Applicants		<b>December 20 (Friday), 2024</b>
Entrance Procedures	Enrollment in April 2025	<b>March 7 (Friday) – March 15 (Saturday), 2025</b>
	Enrollment in October 2025	<b>September 12 (Friday), 2025</b>

Note :

- All times shown in this application guidelines are in Japan Standard Time.
- To Prospective Graduates of Master’s Course (Integrated Graduate School of Medicine, Engineering and Agricultural Sciences • Graduate School of Education)

The application is not based on this application guideline, but on the "進学者選考要項 (Selection Guideline for Internal Applicants)" posted on CNS.

For details, please contact the Faculty of Engineering Support Division (TEL: 055-220-8738).

# First Call for Applications

(October 2024 Enrollment, April 2025 Enrollment)

# General Admission Application Guideline

## 1. Number of students to be admitted

Course	Major	Capacity
System Integration Engineering Course	System Design Major	4
	Information Communication System Major	
Energy Materials Science Course	Materials Chemistry Major	13
	Electronic Device Major	
	Green Energy Conversion Science and Technology Major	
Environmental and Social System Science Course	Civil Management and Engineering Major	6
	River Basin Environmental Science Major	
	Environmental Social Management Major	

## 2. Application Requirements

Applicants must meet at least one of the following requirements:

- (1) Candidates granted a Master's degree or who have academic credentials (hereinafter referred to as a professional degree) set by the Minister of Education, Culture, Sports, Science and Technology granted to those who have completed a professional degree program defined by Article 104, paragraph 1 of the School Education Act, or those who have attained a Master's degree or a professional degree by March 2025 (or September 2024 for candidates desiring enrollment in October 2024).
- (2) Candidates granted a Master's degree or a degree equivalent to a professional degree in a foreign country, or those granted a master's degree or a degree equivalent to a professional degree by March 2025 (or September 2024 for candidates desiring enrollment in October 2024).
- (3) Candidates granted a Master's degree or a degree equivalent to a professional degree by enrolling in Japan into class subjects through distance learning implemented by an institution in a foreign country, or those granted a Master's degree or a degree equivalent to a professional degree by March 2025 (or September 2024 for candidates desiring enrollment in October 2024).
- (4) Candidates granted a Master's degree or a degree equivalent to a professional degree by completing course study specified separately by the Minister of Education, Culture, Sports, Science and Technology, at an educational facility positioned in a foreign school education system and having a foreign graduate institution curriculum, or candidates who expect to be granted a Master's degree or to be granted a degree equivalent to a professional degree by March 2025 (or September 2024 for candidates desiring enrollment in October 2024).
- (5) Candidates granted a degree equivalent to a Master's degree having completed courses at a United Nations University (hereinafter referred to as United Nations University) established according to a United Nations General Assembly resolution on December 11, 1972 defined in a special provision (Law #72, 1976) in line with an accord between Japan and the United Nations in relation to the United Nations University, or those who expect to be granted a degree equivalent to a Master's degree by March 2025 (or September 2024 for candidates desiring enrollment in October 2024).
- (6) Candidates having academic achievements equal to or higher than a someone possessing a Master's degree, by enrolling in an educational program in a foreign country, an educational facility having been designated in (4) above, or the United Nations University, and has passed the equivalent to examinations or testing defined by the Requirements for Establishing Graduate Schools Article 16, Paragraph 2.
- (7) Candidates specified by the Minister of Education, Culture, Sports, Science and Technology (Ministry of Education Notice #118, 1989).
- (8) Candidates with a Master's degree, those having a professional degree, and candidates deemed to have academic achievements equal to or higher thereof by separate entrance examinations at this educational institution, and are 24 years of age by the time of enrollment.

### Notes:

**An examination of application requirements will be conducted in advance for applicants who apply under the conditions of (7) or (8). Please refer to page 11-12 "6. The Qualification Examination and Approval of the Application Requirements".**



### 3. Application Procedure

(1) Application Method

Please access the Online Application Site (<https://syutugan.yamanashi.ac.jp>) and follow the guidelines on the screen to register the application information, etc. Please refer to page 25 “Online Application User Guide” on this guideline.

(2) Application Period

**June 27 (Thursday) – July 4 (Thursday), 2024 4:30 pm (must arrive by the deadline)**

Applicants must complete “Register the application information”, “Pay the entrance examination fee” and “Print out complete, and submit the application documents” using the online application site during the application period.

Please note that we cannot accept the application if any one of these procedures has not been completed by the application deadline.

(3) Payment of the Examination Fee

**Examination fee JPY30,000** (The commission fee will be charged separately.)

1. Please select the payment method from the examination fee payment site and complete the payment procedure. The following payment methods are acceptable.

① Credit Card, ② Convenience Store, ③ ATM of a financial institution (Pay-easy), ④ Internet Banking

2. **Depending on the method of payment other than credit cards, it may take about two hours for your payment to be confirmed.** (If payment is not confirmed, the application documents cannot be printed.)

3. **The only payment method from foreign countries is a Credit Card.**

4. **Once the application has been accepted, the paid examination fee will not be refunded for any reason.**

5. This fee is unnecessary for international students of the Japanese government (MEXT) scholarship. Please contact the Admission Division before the start of the application period.

If you are a Japanese government (MEXT) scholarship student at another university, please send a “Certificate of Eligibility for Japanese government (MEXT) scholarship” issued by that university in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)).

**【Exemption from the Entrance Examination Fee】**

- Target Persons : For those affected by the following disasters, the University of Yamanashi will take special measures to exempt the examination fee.

The Great East Japan Earthquake / The Kumamoto Earthquake in 2016 / The heavy rain in July 2018 / The Hokkaido Eastern Iburi earthquake in 2018 / 2019 Typhoon Faxai / 2019 Typhoon Hagibis / The regions where the Disaster Relief Act is applied for the disaster which occurred in and after April 2020

- Necessary Documents : Please check the University of Yamanashi’s website (<http://www.yamanashi.ac.jp/examination/3787>).
- Reception period : One month prior to the start of the application period - the day before the start of the application period.

(4) Application Documents

- The application documents include documents to be prepared by the applicant and documents to be printed from the online application site.
- **Please submit the original documents, except for the documents that allow you to submit a copy. (Excluding those living overseas).** If you cannot submit an original document or if you only have one original certificate, please contact the Admission Division, Academic Affairs Support Department **before the start of the application period.**
- **Please attach the English or Japanese translation to the certificate written by a foreign language besides English.**
- If you pass the examination of application requirements, you do not need to send documents submitted at that time.

No.	Application document	Description
1	Certificate of (prospective) completion of a Master’s course <b>* Those who have completed the master's course at University of Yamanashi are not required.</b>	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirements (2) or (3) are required to present their certificate of awarded degree or equivalent certificate.</li> <li>• Applicants who apply under the application requirements (7) or (8) are required to present their graduation certificate of the undergraduate or equivalent course.</li> </ul> <p><b>(A copy of application for MEXT scholarship is acceptable for International students of the Japanese government (MEXT) scholarship)</b></p>

2	Academic transcript	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirement (1) through (6) are required to present their academic transcripts for their Master’s course.</li> <li>• Applicants who apply under the application requirements (7) or (8) must present their academic transcripts for the undergraduate or equivalent course.</li> </ul> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>
3	Thesis for a Master’s Degree and equivalent documents	<ul style="list-style-type: none"> <li>• Applicants who have a Master’s Degree and have had an examination of master’s thesis are required to present a copy of their Master’s Degree thesis or a summary (about 2,000 Japanese characters or 500 English words in length).</li> <li>• Applicants who have a Master’s Degree and have had an examination of the results of your research for a specific project are required to present a summary (about 2,000 Japanese characters or 500 English words in length).</li> </ul> <p>In any other case; applicants are required to present the “List of Research Achievements” (Form 1<sup>※</sup>) and documents that can certify its contents (academic papers, research reports, patents, publications etc. (no more than 10 items)).</p> <p>However, applicants who have no research achievements and now writing a Master’s Degree thesis are required to present a summary of the Master’s Degree thesis at the time of application (about 2,000 Japanese characters or 500 English words in length).</p> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>
4	Research Project Plan	<p>Please make and submit “Research Project Plan” (Form 2<sup>※</sup>) after printing the form from the application documentary print page.</p> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>
5	Personal Resume	<p>Please submit your “Personal Resume” printed from the application documents print page on “My Page” from the online application site.</p>
6	Double-sided Copy of Residence Card or Copy of Passport * <b>Non-Japanese applicants only</b>	<ul style="list-style-type: none"> <li>• Applicants who reside in Japan are required to submit a double-sided copy of their Residence Card so that Personal identification, Status of residence and Period of stay can be confirmed.</li> <li>• Those who reside in foreign countries are required to submit a copy of page your passport ID.</li> </ul>
7	Extract of family register * <b>Only applicable</b>	<p>If the applicant’s name is different on each certificate or document because of a name change, please submit.</p>

※ Form 1 and Form 2 can be downloaded from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>) before the start of the application period.

(5) Method for submitting application documents

Please submit your application documents after checking that all documents are in order using the “Application Documents Checklist” from the application documents print page on “My Page” on the online application site.

① **Applicants in Japan**

Please print the Envelope Address Label from the application documents print page on “My Page” on the online application site and affix it to your own Kakugata 2-go size envelope (24cm x 33.2cm).

If sending your application documents by post, please bring them to a post office counter to send by registered express mail and make sure that they will arrive at the university during the application period.

If you want to deliver your application documents in person, please submit them to the Admission Division, Academic Affairs Support Department **between 9:00 am and 4:30 pm** on weekdays during the application period (Except school holidays, public holidays, and between 12:00(noon) and 1:00 pm).

② **Overseas applicants**

Please send the required documents in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)) during the application period.

Those who submitted documents in electronic files with PDF format must also submit the original after enrollment.

For the submission method, please see “11. Request for Submitting Application Documents (original)” on page 13 of this guideline.

- (6) Address for submission of application documents and inquiries  
 Admission Division, Academic Affairs Support Department, University of Yamanashi  
 4-4-37, Takeda, Kofu, Yamanashi, 400-8510 Japan  
 Phone : from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

**【Notes Regarding Applications】**

**1. Please consult with the academic advisor of your preference before applying.**

- \*Please contact the academic advisor of your preference with sufficient time to spare.
- \*In case that you cannot consult with the academic advisor of your preference in advance, your application might be unacceptable.
- \* Please select the academic advisor your preference in the “2025 Enrollment GUIDE BOOK for Doctoral Course (Department of Engineering) ”.

2. Please be careful when preparing your application since incomplete documents will not be accepted.
3. After the application is accepted, the contents of the application will not be changed for any reason. (Excluding changes in contact information such as address.) In addition, application documents cannot be returned.
4. Misrepresentation of any information contained in the application documents may result in the rejection of the application even after enrollment.
5. If any points are unclear in the application procedures, please contact the Admission Division, Academic Affairs Support Department.

**4. Examination Admission Slip**

**Please print the Examination Admission Slip from the documents print page on the online application site and bring Examination Admission Slip on the exam day.**

Notification of Printing : Notification by e-mail after three days after the last day of the Application Period (Except Saturday, Sunday, and public holidays )

Printable period : From the date of receipt of the notification to March 31, 2025

How to print : Online Application Site > My Page > Examination Admission Slip (A4 size blank paper, 100% magnification, full color)

- If you have received the notification but cannot print it, please contact the Admission Division.
- The name registered on the online application site will be printed for the Examination Admission Slip.
- If you lose or stain your Examination Admission Slip, please print it again from the online application site.

**5. Selection Method**

Successful applicants will be chosen based on the total assessment of the results of the examination of their Master’s Degree thesis etc., an oral examination (an interview regarding Research Project Plan) and a review of their academic transcript of the Graduate School. We may conduct preliminary interviews for those who wish to apply from overseas. The oral examination may be exempted for applicants who had a preliminary interview overseas and submitted a letter of recommendation from the academic advisor (or equivalents) of the universities or institutions. The place, date, and time for a preliminary interview will be advised at the time of prearrangement and discussion with your preferred Ph. D. supervisor.

**6. Date, Time, and Location of the Examination**

- (1) Date and time

Date	Time	Type of examination
<b>July 20 (Saturday), 2024</b>	From 9:00 am	Oral examination

※ Please contact the academic advisor of your desired course for details.

- (2) Examination location

Building A-2 (Kofu East Campus) and other buildings

※ Please contact the academic advisor of your desired course for details.

# Admission Application Guideline for Applicants with Work Experience

In our Ph. D. program, we invite active applicants with work experience who are currently engaging in research and development at various research institutions and business organizations to our graduate school. As we aim to deepen the educational research exchange between our university and society, we encourage applications from those with professional knowledge and good research performance for the special selective examination.

## 1. Number of students to be admitted

Course	Major	Capacity
System Integration Engineering Course	System Design Major	A few
	Information Communication System Major	
Energy Materials Science Course	Materials Chemistry Major	
	Electronic Device Major	
	Green Energy Conversion Science and Technology Major	
Environmental and Social System Science Course	Civil Management and Engineering Major	
	River Basin Environmental Science Major	
	Environmental Social Management Major	

## 2. Application Requirements

Applicants who work at the government office or companies etc., have approval from the chief of their location of work, and have that position even after enrollment, and meet at least one of the following requirements.

- (1) Candidates granted a Master's degree or who have academic credentials (hereinafter referred to as a professional degree) set by the Minister of Education, Culture, Sports, Science and Technology granted to those who have completed a professional degree program defined by Article 104, paragraph 1 of the School Education Act.
- (2) Candidates granted a Master's degree or a degree equivalent to a professional degree in a foreign country.
- (3) Candidates granted a Master's degree or a degree equivalent to a professional degree by enrolling in Japan into class subjects through distance learning implemented by an institution in a foreign country.
- (4) Candidates granted a Master's degree or a degree equivalent to a professional degree by completing course study specified separately by the Minister of Education, Culture, Sports, Science and Technology, at an educational facility positioned in a foreign school education system and having a foreign graduate institution curriculum.
- (5) Candidates granted a degree equivalent to a Master's degree having completed courses at a United Nations University (hereinafter referred to as United Nations University) established according to a United Nations General Assembly resolution on December 11, 1972 defined in a special provision (Law #72, 1976) in line with an accord between Japan and the United Nations in relation to the United Nations University.
- (6) Candidates having academic achievements equal to or higher than a someone possessing a Master's degree, by enrolling in an educational program in a foreign country, an educational facility having been designated in (4) above, or the United Nations University, and has passed the equivalent to examinations or testing defined by the Requirements for Establishing Graduate Schools Article 16, Paragraph 2.
- (7) Candidates specified by the Minister of Education, Culture, Sports, Science and Technology (Ministry of Education Notice #118, 1989).
- (8) Candidates with a Master's degree, those having a professional degree, and candidates deemed to have academic achievements equal to or higher thereof by separate entrance examinations at this educational institution and are 24 years of age by the time of enrollment.

### Notes:

**An examination of application requirements will be conducted in advance for applicants who apply under the conditions of (7) or (8). Please refer to page 11-12 "6. The Qualification Examination and Approval of the Application Requirements".**

### 3. Application Procedure

(1) Application Method

Please access the Online Application Site (<https://syutugan.yamanashi.ac.jp>) and follow the guidelines on the screen to register the application information, etc. Please refer to page 25 “Online Application User Guide” on this guideline.

(2) Application Period

**June 27 (Thursday) – July 4 (Thursday), 2024 4:30 pm (must arrive by the deadline)**

Applicants must complete “Register the application information”, “Pay the entrance examination fee” and “Print out complete, and submit the application documents” using the online application site during the application period.

Please note that we cannot accept the application if any one of these procedures has not been completed by the application deadline.

(3) Payment of the Examination Fee

**Examination fee JPY30,000** (The commission fee will be charged separately.)

1. Please select the payment method from the examination fee payment site and complete the payment procedure. The following payment methods are acceptable.

① Credit Card, ② Convenience Store, ③ ATM of a financial institution (Pay-easy), ④ Internet Banking

2. **Depending on the method of payment other than credit cards, it may take about two hours for your payment to be confirmed.** (If payment is not confirmed, the application documents cannot be printed.)

3. **The only payment method from foreign countries is a Credit Card.**

4. **Once the application has been accepted, the paid examination fee will not be refunded for any reason.**

**【Exemption from the Entrance Examination Fee】**

- Target Persons : For those affected by the following disasters, the University of Yamanashi will take special measures to exempt the examination fee.

The Great East Japan Earthquake / The Kumamoto Earthquake in 2016 / The heavy rain in July 2018 / The Hokkaido Eastern Iburi earthquake in 2018 / 2019 Typhoon Faxai / 2019 Typhoon Hagibis / The regions where the Disaster Relief Act is applied for the disaster which occurred in and after April 2020

- Necessary Documents : Please check the University of Yamanashi’s website (<http://www.yamanashi.ac.jp/examination/3787>).
- Reception period : One month prior to the start of the application period - the day before the start of the application period.

(4) Application Documents

- The application documents include documents to be prepared by the applicant and documents to be printed from the online application site.
- **Please submit the original documents, except for the documents that allow you to submit a copy. (Excluding those living overseas).** If you cannot submit an original document or if you only have one original certificate, please contact the Admission Division, Academic Affairs Support Department **before the start of the application period.**
- **Please attach the English or Japanese translation to the certificate written by a foreign language besides English.**
- If you pass the examination of application requirements, you do not need to send documents submitted at that time.

No.	Application document	Description
1	Certificate of completion of a Master’s course <b>* Those who have completed the master’s course at the University of Yamanashi are not required.</b>	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirements (2) or (3) are required to present their certificate of awarded degree or equivalent certificate.</li> <li>• Applicants who apply under the application requirements (7) or (8) are required to present their graduation certificate of the undergraduate or equivalent course.</li> </ul>
2	Academic transcript	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirement (1) through (6) are required to present their academic transcripts for their Master’s course.</li> <li>• Applicants who apply under the application requirements (7) or (8) must present their academic transcripts for the undergraduate or equivalent course.</li> </ul>

3	Thesis for a Master's Degree and equivalent documents	<ul style="list-style-type: none"> <li>Applicants who have a Master's Degree and have had an examination of Master's Degree thesis are required to present a copy of their Master's Degree thesis or a summary (about 2,000 Japanese characters or 500 English words in length).</li> <li>Applicants who have a Master's Degree and have had an examination of the results of your research for a specific project are required to present a summary (about 2,000 Japanese characters or 500 English words in length).</li> </ul> <p>In any other case; applicants are required to present the "List of Research Achievements" (Form 1<sup>※</sup>) and documents that can certify its contents (academic papers, research reports, patents, publications etc. (no more than 10 items)).</p>
4	Documents that certify research Achievements	Applicants are required to present the "List of Research Achievements" (Form 1 <sup>※</sup> ) and documents that can certify its contents (academic papers, research reports, patents, publications, Master's Degree thesis etc. (no more than 10 items))
5	Research Project Plan	Please make and submit "Research Project Plan" (Form 2 <sup>※</sup> ) after printing the form from the application documentary print page.
6	Letter of Approval	Please submit "Letter of Approval" (Form 3 <sup>※</sup> ) issued by attachment president after printing the form from the application documentary print page.
7	Personal Resume	Please submit your "Personal Resume" printed from the application documents print page on "My Page" from the online application site.
8	Double-sided Copy of Residence Card or Copy of Passport * <b>Non-Japanese applicants only</b>	<ul style="list-style-type: none"> <li>Applicants who reside in Japan are required to submit a double-sided copy of their Residence Card so that Personal identification, Status of residence, and Period of stay can be confirmed.</li> <li>Those who reside in foreign countries are required to submit a copy of page your passport ID.</li> </ul>
9	Extract of family register * <b>Only applicable</b>	If the applicant's name is different on each certificate or document because of a name change, please submit.

※ Form 1 - 3 can be downloaded from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>) before the start of the application period.

(5) Method for submitting application documents

Please submit your application documents after checking that all documents are in order using the "Application Documents Checklist" from the application documents print page on "My Page" on the online application site.

① **Applicants in Japan**

Please print the Envelope Address Label from the application documents print page on "My Page" on the online application site and affix it to your own Kakugata 2-go size envelope (24cm x 33.2cm).

If sending your application documents by post, please bring them to a post office counter to send by registered express mail and make sure that they will arrive at the university during the application period.

If you want to deliver your application documents in person, please submit them to the Admission Division, Academic Affairs Support Department **between 9:00 am and 4:30 pm** on weekdays during the application period (Except school holidays, public holidays, and between 12:00(noon) and 1:00 pm).

② **Overseas applicants**

Please send the required documents in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)) during the application period.

Those who submitted documents in electronic files with PDF format must also submit the original after enrollment.

For the submission method, please see "11. Request for Submitting Application Documents (original)" on page 13 of this guideline.

(6) Address for submission of application documents and inquiries

Admission Division, Academic Affairs Support Department, University of Yamanashi

4-4-37, Takeda, Kofu, Yamanashi, 400-8510 Japan

Phone : from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

**【Notes Regarding Applications】**

**1. Please consult with the academic advisor of your preference before applying.**

\*Please contact the academic advisor of your preference with sufficient time to spare.

\*In case that you cannot consult with the academic advisor of your preference in advance, your application might be unacceptable.

- \* Please select the academic advisor your preference in the “2025 Enrollment GUIDE BOOK for Doctoral Course (Department of Engineering) ”.
- 2. Please be careful when preparing your application since incomplete documents will not be accepted.
- 3. After the application is accepted, the contents of the application will not be changed for any reason. (Excluding changes in contact information such as address.) In addition, application documents cannot be returned.
- 4. Misrepresentation of any information contained in the application documents may result in the rejection of the application even after enrollment.
- 5. If any points are unclear in the application procedures, please contact the Admission Division, Academic Affairs Support Department.

#### 4. Examination Admission Slip

**Please print the Examination Admission Slip from the documents print page on the online application site and bring Examination Admission Slip on the exam day.**

Notification of Printing : Notification by e-mail after three days after the last day of the Application Period (Except Saturday, Sunday, and public holidays )

Printable period : From the date of receipt of the notification to March 31, 2025

How to print : Online Application Site > My Page > Examination Admission Slip (A4 size blank paper, 100% magnification, full color)

- If you have received the notification but cannot print it, please contact the Admission Division.
- The name registered on the online application site will be printed for the Examination Admission Slip.
- If you lose or stain your Examination Admission Slip, please print it again from the online application site.

#### 5. Selection Method

Successful applicants will be chosen based on the total assessment of the results of the examination of their research achievements (academic thesis, research reports, patents, publications, Master’s Degree thesis etc.), and an oral examination (an interview regarding Research Project Plan).

We may conduct preliminary interviews for those who wish to apply from overseas. The oral examination may be exempted for applicants who had a preliminary interview overseas and submitted a letter of recommendation from the academic advisor (or equivalents) of the universities or institutions. The place, date, and time for a preliminary interview will be advised at the time of prearrangement and discussion with your preferred Ph. D. supervisor.

#### 6. Date, Time, and Location of the Examination

- (1) Date and time

Date	Time	Type of examination
<b>July 20 (Saturday), 2024</b>	From 9:00 am	Oral examination

※ Please contact the academic advisor of your desired course for details.

- (2) Examination location

Building A-2 (Kofu East Campus) and other buildings

※ Please contact the academic advisor of your desired course for details.

# General Information

## 1. Announcement of Successful Applicants

Date and Time : **July 26 (Friday), 2024 around 4:00 pm**

- The examinee numbers of successful applicants will be published on the website of University of Yamanashi ([https://www.yamanashi.ac.jp/en/examination\\_list](https://www.yamanashi.ac.jp/en/examination_list))
- Information regarding results will not be given out over the telephone.
- A letter of acceptance will also be sent to successful applicants.

## 2. Enrollment Period

- Applicants applying in this examination may select a period of enrollment. When applying, select either the October 2024 (Second Semester) or April 2025 (First Semester) enrollment period.
- Note that changes cannot be made to your selection once the application has been received by our office.
- If you have any questions about enrollment in October 2024 (Second Semester), please contact the Admission Division.

## 3. Entrance Procedure

(1) Scheduled enrollment period

Enrollment Period	Enrollment Applications
October 2024 Enrollment	September 13 (Friday), 2024
April 2025 Enrollment	March 7 (Friday) - March 15 (Saturday), 2025

**Notes:**

- Details of the Entrance Procedure will be notified separately.
- If you fail to complete entrance procedures by the designated date, you will be assumed to have decided against entering our university, and your enrollment will be canceled.

(2) Payment for enrollment

The enrollment fee is JPY282,000 (tentative). The amount is subject to change.

Received enrollment fees will not be returned under any circumstances.

## 4. Tuition (tentative)

Tuition for the Second Semester for those students enrolling in October 2024 is JPY267,900.

Tuition for the First Semester for those students enrolling in April 2025 is JPY267,900 (totaling JPY535,800 per year).

- The amount is subject to change.
- Tuition is typically withdrawn automatically from the student's account. Information will be made available later with regard to procedures.

## 5. Other Expenditures

Student Research Accident Insurance expenditures are required.

## 6. The Qualification Examination and Approval of the Application Requirements

- (1) With regards to the “2-application requirement” (7) on page 3 and 7, “Candidates specified by the Minister of Education” means an applicant who graduated from a university, completed a 16-year program of schooling in a foreign country, or completed a 16-year program of an overseas country in Japan by taking a correspondence course offered by a school in that country. In addition, after completing one of the above-mentioned courses, the applicant must have an experience in engaging in research work for more than two years at a university or research institution, and based on the result of that research, have been recognized to have an equal or higher level of academic abilities than those who have a Master's degree or a professional degree.
- (2) The approval of the “2. Application requirement” (7) or (8) on page 3 and 7 by our graduate school will be based on the examination of the documentations that certify the applicant's research achievements (academic papers, research reports, patents, publications etc.).



- (3) Applicants will be informed of the results of the qualification examination by E-mail by May 31, (Friday), 2024. If the result of the qualification examination is successful, please be sure to complete the application procedure in the application period.

#### **【Required document】**

- ① Qualification Examination Form for the Approval of Application Requirements (Form 4<sup>※</sup>)
  - ② List of Research Achievements (Form 1<sup>※</sup>) as well as the documentations that certify its contents (academic papers, research reports, patents, publications, etc.)
- ※ Form 1 and 4 can be downloaded from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>) before the start of the application period.

#### **【Application Period】**

**May 13 (Monday) – May 17 (Friday), 2024 4:30 pm (must arrive by the deadline)**

##### **① Applicants in Japan**

If sending your application documents by post, please bring them to a post office counter to send by registered express mail and make sure that they will arrive at the university during the application period.

If you want to deliver your application documents in person, please submit them to the Admission Division, Academic Affairs Support Department **between 9:00 am and 4:30 pm** on weekdays during the application period. (Except for school holidays, public holidays, and between 12:00(noon) and 1:00 pm).

##### **② Overseas applicants**

Please send the required documents in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)) during the application period.

#### **【Mailing address / Inquiries】**

Admission Division, Academic Affairs Support Department, University of Yamanashi

4 - 4 - 37 Takeda, Kofu, Yamanashi, 400-8510 Japan

Phone: from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

## **7. Preliminary consultations with applicants who wish to enroll and require considerations for examinations or studies**

Target Persons : Applicants who require considerations for examinations or studies due to illness, injury, or disability

How to Apply : Please contact the Admissions Division, Academic Affairs Support Department, and then submit the necessary documents by May 17 (Monday)

Necessary Documents : Please check the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/examination/3794>).

## **8. Extended Credit System**

This Doctoral program (Department of Engineering) offers an extended credit system.

This system enables students whose hours of study are restricted because of having employment to get credits for a planned educational program over a fixed period (maximum of six years) exceeding the standard training year limit (three years) to complete the program. The yearly time load for the total number of units required for the credit is dramatically reduced because they are the same as that required under the three-year program.

For details on this system and the procedures, contact the Office for Faculty of Engineering Education Group (Graduate School) by about one month before the due date of application of this system below. Phone: from abroad, +81-55-220-8730.

#### **【Due Date of Application of this System】**

- (1) Enrollment in April (First Semester) : The last day of February
- (2) Enrollment in October (Second Semester) : The last day of August

## **9. Handling Personal Information**

In University of Yamanashi will handle personal information from applicants as follows based on “the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies” and “the University of Yamanashi Regulations on the Protection of Personal Information”.

- (1) Personal information obtained in the selection process will be used for the following :

(a) Selection of applicants (application process, selection), (b) Examination result announcement, (c) Admission procedures, and (d) Statistical studies, (e) Future admissions examination of selection method, analysis of application trends, research and analysis on improvement of university , (f) pre-admission education and pre-admission events for successful applicants.

When publishing the results of these research and analysis, we will process them in such a way that no individual is identified.

- (2) Personal information of enrollees obtained in applications will be used for the following: (a) Academic affairs (student registration, instruction, and guidance, etc.), (b) student support (health care, employment support, tuition waivers, scholarship applications, etc.), and (c) collecting tuition.
- (3) Please note that in the execution of the above, some tasks may be outsourced to a contractor that has been contracted by the university to carry out these tasks (hereinafter referred to as “contractor”). In this case, the contractor may be provided with all or part of the personal information we have obtained to the extent that it is required to carry out the contracted work.
- (4) In order to protect personal information and privacy information, the personal information acquired in the final selection will be strictly concealed in any form of the documents and data itself in which it is described and will not be used for any purpose other than the above. In addition, we will not disclose it to third parties except when disclosure is required by law.

## **10. Response to infectious disease regarding the entrance examination**

In University of Yamanashi, the examinees who were affected by the infectious disease such as COVID-19/Coronavirus, influenza, measles, and chickenpox, for which suspension of attendance is specified by the School Health and Safety Act, and have not been recovered from it yet must not take the entrance examination due to possibility of infection to other examinees and supervisors on the day of the entrance examination.

In case examinees must not take the entrance examination, special measures such as taking a supplementary examination, reexamination, and examination in a separate room will not be conducted, and their entrance examination fee will not be returned. Therefore, please be fully cautious about managing your physical condition by taking all possible measures so that you can take the entrance examination in perfect condition.

## **11. Request for Submitting Application Documents (original)**

Those who submitted documents in electronic files with PDF format should submit the original documents as well by the due date mentioned below. Please note that your enrollment may be canceled, in case that false entry such as falsification is detected in your PDF documents data.

Documents for submission : Documents for eligibility screening and application documents (original)

Submit to : Student counter of Faculty of Engineering Office (2F, A-2, Kofu East Campus)

\* 8:30 am to 5:15 pm, excluding the lunch time from 12:00(noon) to 1:00 pm

Submission due date : Within a week counting from the first date of attending school

## **12. Security Export Control**

In University of Yamanashi, the “Regulation of Security Export Control” based on the “Foreign Exchange and Foreign Trade Act” is established, and strict examination for accepting international students is conducted. In case of being applicable to the regulatory concerns, the international student might not be able to receive desired education and research.

## **13. Other**

- (1) When registering on the online application site, please enter the address and telephone number and E-mail address where you can receive inquiries and notices from the university from the time that you apply until the completion of admission procedures.  
Please notify the Admission Division, Academic Affairs Support Department promptly if there are any changes to your contact information after you have submitted your application.
- (2) All times shown in this application guidelines are in Japan Standard Time.

# Second Call for Applications

(April 2025 Enrollment, October 2025 Enrollment)

# General Admission Application Guideline

## 1. Number of students to be admitted

Course	Major	Capacity
System Integration Engineering Course	System Design Major	A few
	Information Communication System Major	
Energy Materials Science Course	Materials Chemistry Major	A few
	Electronic Device Major	
	Green Energy Conversion Science and Technology Major	
Environmental and Social System Science Course	Civil Management and Engineering Major	A few
	River Basin Environmental Science Major	
	Environmental Social Management Major	

## 2. Application Requirements

Applicants must meet at least one of the following requirements:

- (1) Candidates granted a Master’s degree or who have academic credentials (hereinafter referred to as a professional degree) set by the Minister of Education, Culture, Sports, Science and Technology granted to those who have completed a professional degree program defined by Article 104, paragraph 1 of the School Education Act, or those who have attained a Master’s degree or a professional degree by March 2025 (or September 2025 for candidates desiring enrollment in October 2025).
- (2) Candidates granted a Master’s degree or a degree equivalent to a professional degree in a foreign country, or those granted a master’s degree or a degree equivalent to a professional degree by March 2025 (or September 2025 for candidates desiring enrollment in October 2025).
- (3) Candidates granted a Master’s degree or a degree equivalent to a professional degree by enrolling in Japan into class subjects through distance learning implemented by an institution in a foreign country, or those granted a Master’s degree or a degree equivalent to a professional degree by March 2025 (or September 2025 for candidates desiring enrollment in October 2025).
- (4) Candidates granted a Master’s degree or a degree equivalent to a professional degree by completing course study specified separately by the Minister of Education, Culture, Sports, Science and Technology, at an educational facility positioned in a foreign school education system and having a foreign graduate institution curriculum, or candidates who expect to be granted a Master’s degree or to be granted a degree equivalent to a professional degree by March 2025 (or September 2025 for candidates desiring enrollment in October 2025).
- (5) Candidates granted a degree equivalent to a Master’s degree having completed courses at a United Nations University (hereinafter referred to as United Nations University) established according to a United Nations General Assembly resolution on December 11, 1972 defined in a special provision (Law #72, 1976) in line with an accord between Japan and the United Nations in relation to the United Nations University, or those who expect to be granted a degree equivalent to a Master’s degree by March 2025 (or September 2025 for candidates desiring enrollment in October 2025).
- (6) Candidates having academic achievements equal to or higher than a someone possessing a Master’s degree, by enrolling in an educational program in a foreign country, an educational facility having been designated in (4) above, or the United Nations University, and has passed the equivalent to examinations or testing defined by the Requirements for Establishing Graduate Schools Article 16, Paragraph 2.
- (7) Candidates specified by the Minister of Education, Culture, Sports, Science and Technology (Ministry of Education Notice #118, 1989).
- (8) Candidates with a Master’s degree, those having a professional degree, and candidates deemed to have academic achievements equal to or higher thereof by separate entrance examinations at this educational institution, and are 24 years of age by the time of enrollment.

### Notes:

**An examination of application requirements will be conducted in advance for applicants who apply under the conditions of (7) or (8). Please refer to page 22-23 “6. The Qualification Examination and Approval of the Application Requirements”.**

### 3. Application Procedure

(1) Application Method

Please access the Online Application Site (<https://syutugan.yamanashi.ac.jp>) and follow the guidelines on the screen to register the application information, etc. Please refer to page 25 “Online Application User Guide” on this guideline.

(2) Application Period

**November 11 (Monday) – November 18 (Monday), 2024 4:30 pm (must arrive by the deadline)**

Applicants must complete “Register the application information”, “Pay the entrance examination fee” and “Print out, complete, and submit the application documents” using the online application site during the application period.

Please note that we cannot accept the application if any one of these procedures has not been completed by the application deadline.

(3) Payment of the Examination Fee

**Examination fee JPY30,000** (The commission fee will be charged separately.)

1. Please select the payment method from the examination fee payment site and complete the payment procedure. The following payment methods are acceptable.

① Credit Card, ② Convenience Store, ③ ATM of a financial institution (Pay-easy), ④ Internet Banking

2. **Depending on the method of payment other than credit cards, it may take about two hours for your payment to be confirmed.** (If payment is not confirmed, the application documents cannot be printed.)

3. **The only payment method from foreign countries is a Credit Card.**

4. **Once the application has been accepted, the paid examination fee will not be refunded for any reason.**

5. This fee is unnecessary for international students of the Japanese government (MEXT) scholarship. Please contact the Admission Division before the start of the application period.

If you are a Japanese government (MEXT) scholarship student at another university, please send a “Certificate of Eligibility for Japanese government (MEXT) scholarship” issued by that university in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)).

**【Exemption from the Entrance Examination Fee】**

- Target Persons : For those affected by the following disasters, the University of Yamanashi will take special measures to exempt the examination fee.

The Great East Japan Earthquake / The Kumamoto Earthquake in 2016 / The heavy rain in July 2018 / The Hokkaido Eastern Iburi earthquake in 2018 / 2019 Typhoon Faxai / 2019 Typhoon Hagibis / The regions where the Disaster Relief Act is applied for the disaster which occurred in and after April 2020

- Necessary Documents : Please check the University of Yamanashi’s website ( <http://www.yamanashi.ac.jp/examination/3787>).
- Reception period : One month prior to the start of the application period - the day before the start of the application period.

(4) Application Documents

- The application documents include documents to be prepared by the applicant and documents to be printed from the online application site.
- **Please submit the original documents, except for the documents that allow you to submit a copy. (Excluding those living overseas).** If you cannot submit an original document or if you only have one original certificate, please contact the Admission Division, Academic Affairs Support Department **before the start of the application period.**
- **Please attach the English or Japanese translation to the certificate written by a foreign language besides English.**
- If you pass the examination of application requirements, you do not need to send documents submitted at that time.

No.	Application document	Description
1	Certificate of (prospective) completion of a Master’s course  * <b>Those who have completed the master's course at University of Yamanashi are not required.</b>	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirements (2) or (3) are required to present their certificate of awarded degree or equivalent certificate.</li> <li>• Applicants who apply under the application requirements (7) or (8) are required to present their graduation certificate of the undergraduate or equivalent course.</li> </ul> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>

2	Academic transcript	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirement (1) through (6) are required to present their academic transcripts for their Master’s course.</li> <li>• Applicants who apply under the application requirements (7) or (8) must present their academic transcripts for the undergraduate or equivalent course.</li> </ul> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>
3	Thesis for a Master’s Degree and equivalent documents	<ul style="list-style-type: none"> <li>• Applicants who have a Master’s Degree and have had an examination of Master’s Degree thesis are required to present a copy of their Master’s Degree thesis or a summary (about 2,000 Japanese characters or 500 English words in length).</li> <li>• Applicants who have a Master’s Degree and have had an examination of the results of your research for a specific project are required to present a summary (about 2,000 Japanese characters or 500 English words in length).</li> </ul> <p>In any other case; applicants are required to present the “List of Research Achievements” (Form 1<sup>※</sup>) and documents that can certify its contents (academic papers, research reports, patents, publications etc. (no more than 10 items)). However, applicants who have no research achievements and now writing a Master’s Degree thesis are required to present a summary of the Master’s Degree thesis at the time of application (about 2,000 Japanese characters or 500 English words in length).</p> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>
4	Research Project Plan	<p>Please make and submit “Research Project Plan” (Form 2<sup>※</sup>) after printing the form from the application documentary print page.</p> <p><b>(A copy of application for MEXT scholarship is acceptable for international students of the Japanese government (MEXT) scholarship)</b></p>
5	Personal Resume	<p>Please submit your “Personal Resume” printed from the application documents print page on “My Page” from the online application site.</p>
6	Double-sided Copy of Residence Card or Copy of Passport * <b>Non-Japanese applicants only</b>	<ul style="list-style-type: none"> <li>• Applicants who reside in Japan are required to submit a double-sided copy of their Residence Card so that Personal identification, Status of residence and Period of stay can be confirmed.</li> <li>• Those who reside in foreign countries are required to submit a copy of page your passport ID.</li> </ul>
7	Extract of family register * <b>Only applicable</b>	<p>If the applicant’s name is different on each certificate or document because of a name change, please submit.</p>

※ Form 1 and Form 2 can be downloaded from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>) before the start of the application period.

(5) Method for submitting application documents

Please submit your application documents after checking that all documents are in order using the “Application Documents Checklist” from the application documents print page on “My Page” on the online application site.

① **Applicants in Japan**

Please print the Envelope Address Label from the application documents print page on “My Page” on the online application site and affix it to your own Kakugata 2-go size envelope (24cm x 33.2cm).

If sending your application documents by post, please bring them to a post office counter to send by registered express mail and make sure that they will arrive at the university during the application period.

If you want to deliver your application documents in person, please submit them to the Admission Division, Academic Affairs Support Department **between 9:00 am and 4:30 pm** on weekdays during the application period (Except school holidays, public holidays, and between 12:00(noon) and 1:00 pm).

② **Overseas applicants**

Please send the required documents in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)) during the application period.

Those who submitted documents in electronic files with PDF format must also submit the original after enrollment.

For the submission method, please see “11. Request for Submitting Application Documents (original)” on page 24 of this guideline.

- (6) Address for submission of application documents and inquiries  
 Admission Division, Academic Affairs Support Department, University of Yamanashi  
 4-4-37, Takeda, Kofu, Yamanashi, 400-8510 Japan  
 Phone : from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

**【Notes Regarding Applications】**

**1. Please consult with the academic advisor of your preference before applying.**

- \*Please contact the academic advisor of your preference with sufficient time to spare.
- \*In case that you cannot consult with the academic advisor of your preference in advance, your application might be unacceptable.
- \* Please select the academic advisor your preference in the “2025 Enrollment GUIDE BOOK for Doctoral Course (Department of Engineering) ”.

2. Please be careful when preparing your application since incomplete documents will not be accepted.
3. After the application is accepted, the contents of the application will not be changed for any reason. (Excluding changes in contact information such as address.) In addition, application documents cannot be returned.
4. Misrepresentation of any information contained in the application documents may result in the rejection of the application even after enrollment.
5. If any points are unclear in the application procedures, please contact the Admission Division, Academic Affairs Support Department.

**4. Examination Admission Slip**

**Please print the Examination Admission Slip from the documents print page on the online application site and bring Examination Admission Slip on the exam day.**

Notification of Printing : Notification by e-mail after three days after the last day of the Application Period (Except Saturday, Sunday, and public holidays )  
 Printable period : From the date of receipt of the notification to March 31, 2025  
 How to print : Online Application Site > My Page > Examination Admission Slip (A4 size blank paper, 100% magnification, full color)

- If you have received the notification but cannot print it, please contact the Admission Division.
- The name registered on the online application site will be printed for the Examination Admission Slip.
- If you lose or stain your Examination Admission Slip, please print it again from the online application site.

**5. Selection Method**

Successful applicants will be chosen based on the total assessment of the results of the examination of their Master’s Degree thesis etc., an oral examination (an interview regarding Research Project Plan) and a review of their academic transcript of the Graduate School. We may conduct preliminary interviews for those who wish to apply from overseas. The oral examination may be exempted for applicants who had a preliminary interview overseas and submitted a letter of recommendation from the academic advisor (or equivalents) of the universities or institutions. The place, date, and time for a preliminary interview will be advised at the time of prearrangement and discussion with your preferred Ph. D. supervisor.

**6. Date, Time, and Location of the Examination**

(1) Date and time

Date	Time	Type of examination
<b>December 14 (Saturday), 2024</b>	From 9:00 am	Oral examination

※ Please contact the academic advisor of your desired course for details.

(2) Examination location

Building A-2 (Kofu East Campus) and other buildings

※ Please contact the academic advisor of your desired course for details.

# Admission Application Guideline for Applicants with Work Experience

In our Ph. D. program, we invite active applicants with work experience who are currently engaging in research and development at various research institutions and business organizations to our graduate school. As we aim to deepen the educational research exchange between our university and society, we encourage applications from those with professional knowledge and good research performance for the special selective examination.

## 1. Number of students to be admitted

Course	Major	Capacity
System Integration Engineering Course	System Design Major	A few
	Information Communication System Major	
Energy Materials Science Course	Materials Chemistry Major	
	Electronic Device Major	
	Green Energy Conversion Science and Technology Major	
Environmental and Social System Science Course	Civil Management and Engineering Major	
	River Basin Environmental Science Major	
	Environmental Social Management Major	

## 2. Application Requirements

Applicants who work at the government office or companies etc., have approval from the chief of their location of work, and have that position even after enrollment, and meet at least one of the following requirements.

- (1) Candidates granted a Master's degree or who have academic credentials (hereinafter referred to as a professional degree) set by the Minister of Education, Culture, Sports, Science and Technology granted to those who have completed a professional degree program defined by Article 104, paragraph 1 of the School Education Act.
- (2) Candidates granted a Master's degree or a degree equivalent to a professional degree in a foreign country.
- (3) Candidates granted a Master's degree or a degree equivalent to a professional degree by enrolling in Japan into class subjects through distance learning implemented by an institution in a foreign country.
- (4) Candidates granted a Master's degree or a degree equivalent to a professional degree by completing course study specified separately by the Minister of Education, Culture, Sports, Science and Technology, at an educational facility positioned in a foreign school education system and having a foreign graduate institution curriculum.
- (5) Candidates granted a degree equivalent to a Master's degree having completed courses at a United Nations University (hereinafter referred to as United Nations University) established according to a United Nations General Assembly resolution on December 11, 1972 defined in a special provision (Law #72, 1976) in line with an accord between Japan and the United Nations in relation to the United Nations University.
- (6) Candidates having academic achievements equal to or higher than a someone possessing a Master's degree, by enrolling in an educational program in a foreign country, an educational facility having been designated in (4) above, or the United Nations University, and has passed the equivalent to examinations or testing defined by the Requirements for Establishing Graduate Schools Article 16, Paragraph 2.
- (7) Candidates specified by the Minister of Education, Culture, Sports, Science and Technology (Ministry of Education Notice #118, 1989).
- (8) Candidates with a Master's degree, those having a professional degree, and candidates deemed to have academic achievements equal to or higher thereof by separate entrance examinations at this educational institution and are 24 years of age by the time of enrollment.

### Notes:

**An examination of application requirements will be conducted in advance for applicants who apply under the conditions of (7) or (8). Please refer to page 22-23 "6. The Qualification Examination and Approval of the Application Requirements".**



### 3. Application Procedure

(1) Application Method

Please access the Online Application Site (<https://syutugan.yamanashi.ac.jp>) and follow the guidelines on the screen to register the application information, etc. Please refer to page 25 “Online Application User Guide” on this guideline.

(2) Application Period

**November 11 (Monday) – November 18 (Monday), 2024 4:30 pm (must arrive by the deadline)**

Applicants must complete “Register the application information”, “Pay the entrance examination fee” and “Print out, complete, and submit the application documents” using the online application site during the application period.

Please note that we cannot accept the application if any one of these procedures has not been completed by the application deadline.

(3) Payment of the Examination Fee

**Examination fee JPY30,000** (The commission fee will be charged separately.)

1. Please select the payment method from the examination fee payment site and complete the payment procedure. The following payment methods are acceptable.

① Credit Card, ② Convenience Store, ③ ATM of a financial institution (Pay-easy), ④ Internet Banking

2. **Depending on the method of payment other than credit cards, it may take about two hours for your payment to be confirmed.** (If payment is not confirmed, the application documents cannot be printed.)

3. **The only payment method from foreign countries is a Credit Card.**

4. **Once the application has been accepted, the paid examination fee will not be refunded for any reason.**

**【Exemption from the Entrance Examination Fee】**

- Target Persons : For those affected by the following disasters, the University of Yamanashi will take special measures to exempt the examination fee.

The Great East Japan Earthquake / The Kumamoto Earthquake in 2016 / The heavy rain in July 2018 / The Hokkaido Eastern Iburi earthquake in 2018 / 2019 Typhoon Faxai / 2019 Typhoon Hagibis / The regions where the Disaster Relief Act is applied for the disaster which occurred in and after April 2020

- Necessary Documents : Please check the University of Yamanashi’s website ( <http://www.yamanashi.ac.jp/examination/3787>).
- Reception period : One month prior to the start of the application period - the day before the start of the application period.

(4) Application Documents

- The application documents include documents to be prepared by the applicant and documents to be printed from the online application site.
- **Please submit the original documents, except for the documents that allow you to submit a copy. (Excluding those living overseas).** If you cannot submit an original document or if you only have one original certificate, please contact the Admission Division, Academic Affairs Support Department **before the start of the application period.**
- **Please attach the English or Japanese translation to the certificate written by a foreign language besides English.**
- If you pass the examination of application requirements, you do not need to send documents submitted at that time.

No.	Application document	Description
1	Certificate of completion of a Master’s course  * <b>Those who have completed the master’s course at the University of Yamanashi are not required.</b>	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirements (2) or (3) are required to present their certificate of awarded degree or equivalent certificate.</li> <li>• Applicants who apply under the application requirements (7) or (8) are required to present their graduation certificate of the undergraduate or equivalent course.</li> </ul>
2	Academic transcript	<ul style="list-style-type: none"> <li>• Submit a certificate prepared by the President of the University from which you received your degree.</li> <li>• Applicants who apply under the application requirement (1) through (6) are required to present their academic transcripts for their Master’s course.</li> <li>• Applicants who apply under the application requirements (7) or (8) must present their academic transcripts for the undergraduate or equivalent course.</li> </ul>

3	Thesis for a Master's Degree and equivalent documents	<ul style="list-style-type: none"> <li>• Applicants who have a Master's Degree and have had an examination of master's thesis are required to present a copy of their Master's Degree thesis or a summary (about 2,000 Japanese characters or 500 English words in length).</li> <li>• Applicants who have a Master's Degree and have had an examination of the results of your research for a specific project are required to present a summary (about 2,000 Japanese characters or 500 English words in length).</li> </ul> <p>In any other case; applicants are required to present the "List of Research Achievements" (Form 1<sup>※</sup>) and documents that can certify its contents (academic papers, research reports, patents, publications etc. (no more than 10 items)).</p>
4	Documents that certify research Achievements	Applicants are required to present the "List of Research Achievements" (Form 1 <sup>※</sup> ) and documents that can certify its contents (academic papers, research reports, patents, publications, Master's Degree thesis etc. (no more than 10 items))
5	Research Project Plan	Please make and submit "Research Project Plan" (Form 2 <sup>※</sup> ) after printing the form from the application documentary print page.
6	Letter of Approval	Please submit "Letter of Approval" (Form 3 <sup>※</sup> ) issued by attachment president after printing the form from the application documentary print page.
7	Personal Resume	Please submit your "Personal Resume" printed from the application documents print page on "My Page" from the online application site.
8	Double-sided Copy of Residence Card or Copy of Passport * <b>Non-Japanese applicants only</b>	<ul style="list-style-type: none"> <li>• Applicants who reside in Japan are required to submit a double-sided copy of their Residence Card so that Personal identification, Status of residence, and Period of stay can be confirmed.</li> <li>• Those who reside in foreign countries are required to submit a copy of page your passport ID.</li> </ul>
9	Extract of family register * <b>Only applicable</b>	If the applicant's name is different on each certificate or document because of a name change, please submit.

※ Form 1 - 3 can be downloaded from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>) before the start of the application period.

(5) Method for submitting application documents

Please submit your application documents after checking that all documents are in order using the "Application Documents Checklist" from the application documents print page on "My Page" on the online application site.

① **Applicants in Japan**

Please print the Envelope Address Label from the application documents print page on "My Page" on the online application site and affix it to your own Kakugata 2-go size envelope (24cm x 33.2cm).

If sending your application documents by post, please bring them to a post office counter to send by registered express mail and make sure that they will arrive at the university during the application period.

If you want to deliver your application documents in person, please submit them to the Admission Division, Academic Affairs Support Department **between 9:00 am and 4:30 pm** on weekdays during the application period (Except school holidays, public holidays, and between 12:00(noon) and 1:00 pm).

② **Overseas applicants**

Please send the required documents in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)) during the application period.

Those who submitted documents in electronic files with PDF format must also submit the original after enrollment.

For the submission method, please see "11. Request for Submitting Application Documents (original)" on page 24 of this guideline.

(6) Address for submission of application documents and inquiries

Admission Division, Academic Affairs Support Department, University of Yamanashi

4-4-37, Takeda, Kofu, Yamanashi, 400-8510 Japan

Phone : from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

**[Notes Regarding Applications]**

**1. Please consult with the academic advisor of your preference before applying.**

\*Please contact the academic advisor of your preference with sufficient time to spare.

\*In case that you cannot consult with the academic advisor of your preference in advance, your application might be unacceptable.

- \* Please select the academic advisor your preference in the “2025 Enrollment GUIDE BOOK for Doctoral Course (Department of Engineering) ”.
- 2. Please be careful when preparing your application since incomplete documents will not be accepted.
- 3. After the application is accepted, the contents of the application will not be changed for any reason. (Excluding changes in contact information such as address.) In addition, application documents cannot be returned.
- 4. Misrepresentation of any information contained in the application documents may result in the rejection of the application even after enrollment.
- 5. If any points are unclear in the application procedures, please contact the Admission Division, Academic Affairs Support Department.

#### 4. Examination Admission Slip

**Please print the Examination Admission Slip from the documents print page on the online application site and bring Examination Admission Slip on the exam day.–**

Notification of Printing : Notification by e-mail after three days after the last day of the Application Period (Except Saturday, Sunday, and public holidays )
Printable period : From the date of receipt of the notification to March 31, 2025
How to print : Online Application Site > My Page > Examination Admission Slip (A4 size blank paper, 100% magnification, full color)

- If you have received the notification but cannot print it, please contact the Admission Division.
- The name registered on the online application site will be printed for the Examination Admission Slip.
- If you lose or stain your Examination Admission Slip, please print it again from the online application site.

#### 5. Selection Method

Successful applicants will be chosen based on the total assessment of the results of the examination of their research achievements (academic thesis, research reports, patents, publications, Master’s Degree thesis etc.), and an oral examination (an interview regarding Research Project Plan).

We may conduct preliminary interviews for those who wish to apply from overseas. The oral examination may be exempted for applicants who had a preliminary interview overseas and submitted a letter of recommendation from the academic advisor (or equivalents) of the universities or institutions. The place, date, and time for a preliminary interview will be advised at the time of prearrangement and discussion with your preferred Ph. D. supervisor.

#### 6. Date, Time, and Location of the Examination

(1) Date and time

Date	Time	Type of examination
<b>December 14 (Saturday), 2024</b>	From 9:00 am	Oral examination

※ Please contact the academic advisor of your desired course for details.

(2) Examination location

Building A-2 (Kofu East Campus) and other buildings

※ Please contact the academic advisor of your desired course for details.

# General Information

## 1. Announcement of Successful Applicants

Date and Time : **December 20 (Friday), 2024 around 4:00 pm**

- The examinee numbers of successful applicants will be published on the website of University of Yamanashi ([https://www.yamanashi.ac.jp/en/examination\\_list](https://www.yamanashi.ac.jp/en/examination_list))
- Information regarding results will not be given out over the telephone.
- A letter of acceptance will also be sent to successful applicants.

## 2. Enrollment Period

- Applicants applying in this examination may select a period of enrollment. When applying, select either the April 2025 (First Semester) or October 2025 (Second Semester) enrollment period.
- Note that changes cannot be made to your selection once the application has been received by our office.
- If you have any questions about enrollment in October 2025 (Second Semester), please contact the Admission Division.

## 3. Entrance Procedure

(1) Scheduled enrollment period

Enrollment Period	Enrollment Applications
April 2025 Enrollment	March 7 (Friday) - March 15 (Saturday), 2025
October 2025 Enrollment	September 12 (Friday), 2025

**Notes:**

- Details of the Entrance Procedure will be notified separately.
  - If you fail to complete entrance procedures by the designated date, you will be assumed to have decided against entering our university, and your enrollment will be canceled.
- (2) Payment for enrollment  
The enrollment fee is JPY282,000 (tentative). The amount is subject to change.  
Received enrollment fees will not be returned under any circumstances.

## 4. Tuition

Tuition for the First Semester for those students enrolling in April 2025 is JPY267,900 (totaling JPY535,800 per year).

Tuition for the Second Semester for those students enrolling in October 2025 is JPY267,900.

- The amount is subject to change.
- Tuition is typically withdrawn automatically from the student's account. Information will be made available later with regard to procedures.

## 5. Other Expenditures

Student Research Accident Insurance expenditures are required.

## 6. The Qualification Examination and Approval of the Application Requirements

- (1) With regards to the “2.-application requirement” (7) on page 14 and 18, “Candidates specified by the Minister of Education” means an applicant who graduated from a university, completed a 16-year program of schooling in a foreign country, or completed a 16-year program of an overseas country in Japan by taking a correspondence course offered by a school in that country. In addition, after completing one of the above-mentioned courses, the applicant must have an experience in engaging in research work for more than two years at a university or research institution, and based on the result of that research, have been recognized to have an equal or higher level of academic abilities than those who have a Master's degree or a professional degree.
- (2) The approval of the “2. Application requirement” (7) or (8) on page 14 and 18 by our graduate school will be based on the examination of the documentations that certify the applicant's research achievements (academic papers, research reports, patents, publications etc.).

- (3) Applicants will be informed of the results of the qualification examination by E-mail by October 25, (Friday), 2024. If the result of the qualification examination is successful, please be sure to complete the application procedure in the application period.

#### **【Required document】**

- ① Qualification Examination Form for the Approval of Application Requirements (Form 4<sup>※</sup>)
  - ② List of Research Achievements (Form 1<sup>※</sup>) as well as the documentations that certify its contents (academic papers, research reports, patents, publications, etc.)
- ※ Form 1 and 4 can be downloaded from the website of the University of Yamanashi (<https://www.yamanashi.ac.jp/admission/45>) before the start of the application period.

#### **【Application Period】**

**October 4 (Friday) – October 11 (Friday), 2024 4:30 pm (must arrive by the deadline)**

##### **① Applicants in Japan**

If sending your application documents by post, please bring them to a post office counter to send by registered express mail and make sure that they will arrive at the university during the application period.

If you want to deliver your application documents in person, please submit them to the Admission Division, Academic Affairs Support Department **between 9:00 am and 4:30 pm** on weekdays during the application period. (Except for school holidays, public holidays, and between 12:00(noon) and 1:00 pm).

##### **② Overseas applicants**

Please send the required documents in electronic files with PDF format to the Admission Division by E-mail ([nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)) during the application period.

#### **【Mailing address / Inquiries】**

Admission Division, Academic Affairs Support Department, University of Yamanashi

4 - 4 - 37 Takeda, Kofu, Yamanashi, 400-8510 Japan

Phone : from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

## **7. Preliminary consultations with applicants who wish to enroll and require considerations for examinations or studies**

Target Persons : Applicants who require considerations for examinations or studies due to illness, injury, or disability.

How to Apply : Please contact the Admissions Division, Academic Affairs Support Department, and then submit the necessary documents by October 11 (Friday).

Necessary Documents : Please check the University of Yamanashi's website (<https://www.yamanashi.ac.jp/examination/3794>).

## **8. Extended Credit System**

This Doctoral program (Department of Engineering) offers an extended credit system.

This system enables students whose hours of study are restricted because of having employment to get credits for a planned educational program over a fixed period (maximum of six years) exceeding the standard training year limit (three years) to complete the program. The yearly time load for the total number of units required for the credit is dramatically reduced because they are the same as that required under the three-year program.

For details on this system and the procedures, contact the Office for Faculty of Engineering Education Group (Graduate School) by about one month before the due date of application of this system below. Phone: from abroad, +81-55-220-8730

#### **【Due Date of Application of this System】**

- (1) Enrollment in April (First Semester) : The last day of February
- (2) Enrollment in October (Second Semester) : The last day of August

## **9. Handling Personal Information**

In University of Yamanashi will handle personal information from applicants as follows based on “the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies” and “the University of Yamanashi Regulations on the Protection of Personal Information”.

- (1) Personal information obtained in the selection process will be used for the following :

(a) Selection of applicants (application process, selection), (b) Examination result announcement, (c) Admission procedures, and (d) Statistical studies, (e) Future admissions examination of selection method, analysis of application trends, research and analysis on improvement of university , (f) pre-admission education and pre-admission events for successful applicants.

When publishing the results of these research and analysis, we will process them in such a way that no individual is identified.

- (2) Personal information of enrollees obtained in applications will be used for the following: (a) Academic affairs (student registration, instruction, and guidance, etc.), (b) student support (health care, employment support, tuition waivers, scholarship applications, etc.), and (c) collecting tuition.
- (3) Please note that in the execution of the above, some tasks may be outsourced to a contractor that has been contracted by the university to carry out these tasks (hereinafter referred to as “contractor”). In this case, the contractor may be provided with all or part of the personal information we have obtained to the extent that it is required to carry out the contracted work.
- (4) In order to protect personal information and privacy information, the personal information acquired in the final selection will be strictly concealed in any form of the documents and data itself in which it is described and will not be used for any purpose other than the above. In addition, we will not disclose it to third parties except when disclosure is required by law.

## **10. Response to infectious disease regarding the entrance examination**

In University of Yamanashi, the examinees who were affected by the infectious disease such as COVID-19/Coronavirus, influenza, measles, and chickenpox, for which suspension of attendance is specified by the School Health and Safety Act, and have not been recovered from it yet must not take the entrance examination due to possibility of infection to other examinees and supervisors on the day of the entrance examination.

In case examinees must not take the entrance examination, special measures such as taking a supplementary examination, reexamination, and examination in a separate room will not be conducted, and their entrance examination fee will not be returned. Therefore, please be fully cautious about managing your physical condition by taking all possible measures so that you can take the entrance examination in perfect condition.

## **11. Request for Submitting Application Documents (original)**

Those who submitted documents in electronic files with PDF format should submit the original documents as well by the due date mentioned below. Please note that your enrollment may be canceled, in case that false entry such as falsification is detected in your PDF documents data.

Documents for submission : Documents for eligibility screening and application documents (original)

Submit to : Student counter of Faculty of Engineering Office (2F, A-2, Kofu East Campus)

\* 8:30 am to 5:15 pm, excluding the lunch time from 12:00(noon) to 1:00 pm

Submission due date : Within a week counting from the first date of attending school

## **12. Security Export Control**

In University of Yamanashi, the “Regulation of Security Export Control” based on the “Foreign Exchange and Foreign Trade Act” is established, and strict examination for accepting international students is conducted. In case of being applicable to the regulatory concerns, the international student might not be able to receive desired education and research.

## **13. Other**

- (1) When registering on the online application site, please enter the address and telephone number and E-mail address where you can receive inquiries and notices from the university from the time that you apply until the completion of admission procedures.  
Please notify the Admission Division, Academic Affairs Support Department promptly if there are any changes to your contact information after you have submitted your application.
- (2) All times shown in this application guidelines are in Japan Standard Time.

# Online Application User Guide

Applicants must complete "Register the application information", "Pay the entrance examination fee" and "Print out, complete, and submit the application documents" using the online application site during the application period. Please note that we cannot accept the application if any one of these procedures has not been completed by the application deadline.

## ① Advance Preparation for Online Application

- Computer, smartphone, tablet, other connected to the Internet
- Application for displaying PDF files ("Adobe Acrobat Reader" from Adobe Systems recommended.)
- Printer for printing A4-sized documents

A printer is needed to print out application documents. If you do not have a printer at home, please use a printer at a public facility, such as a school or library, or printing services at convenience stores.

- Accessible email address

Please change your settings to allow you to receive messages from "@yamanashi.ac.jp".

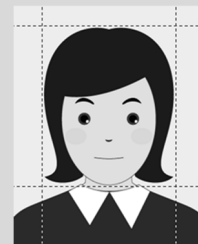
- Application documents
- Kakugata 2-gou size envelope \*Not required for overseas applicants.
- Photo Data (Face Photo)

It will be used for identification on the examination.

Please prepare an unprocessed photo except for light and dark.

Please prepare a photograph taken while wearing glasses, if you will be wearing glasses during the examination.

- Photographs taken with a photo machine (that can download photo data) or digital camera, smartphone, tablet.
- The ratio of the face to the entire photo should be about the same as the dotted line in the example above on the top, bottom, left and right.
- The photo must be taken within 3 months prior to the examination date by a single person.
- Full color, front-facing, upper torso, without hat, no background, without frame
- The image ratio is 4:3 (L:W) (over 800 pixels L x 600 pixels W). The file size is no larger than 3 MB.
- The file format is "JPEG". (filename extension is jpg.)



Examples of photo Images

## ② Register your E-mail address

Please access the Online Application Site (<https://syutugan.yamanashi.ac.jp>) and register your E-mail address by clicking on "New User Registration".

A message will arrive in your inbox immediately after you register, so please proceed to the next step within 30 minutes of receipt using the URL included in the message.



## ③ Register user information \*You can register anytime.

Please register your personal information (name, address, telephone number, date of birth, etc.) following the instructions on the screen.

Please register an address, telephone number, e-mail address where you can receive notices from the University of Yamanashi from the application procedure to the completion of entrance procedures.

Please notify the Admission Division, Academic Affairs Support Department promptly if there are any changes to your contact information.

## ④ Register application information \*Only during application period

Please register the application information following the instructions on the screen.

Online Application Site > My Page > Apply

## ⑤ Payment of the entrance examination fee

Please proceed payment of the entrance examination fee following the instructions on the screen.

Online Application Site > My Page > Payment

## ⑥ Submit application documents

After the necessary documents have been made and printed, please submit to admission Division, Academic Affairs Support Department. For details on how to submit, please refer to the application guidelines.

## ⑦ Acceptance of application

The application process is complete after the application has been accepted.

Please wait for the Notification of printing the examination admission slip. (Notification by e-mail after three days after the last day of the Application Period (Except Saturday, Sunday, and public holidays))

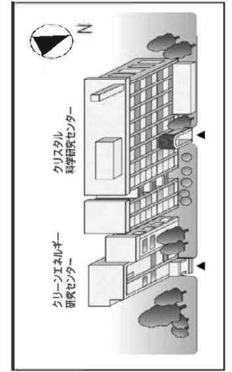
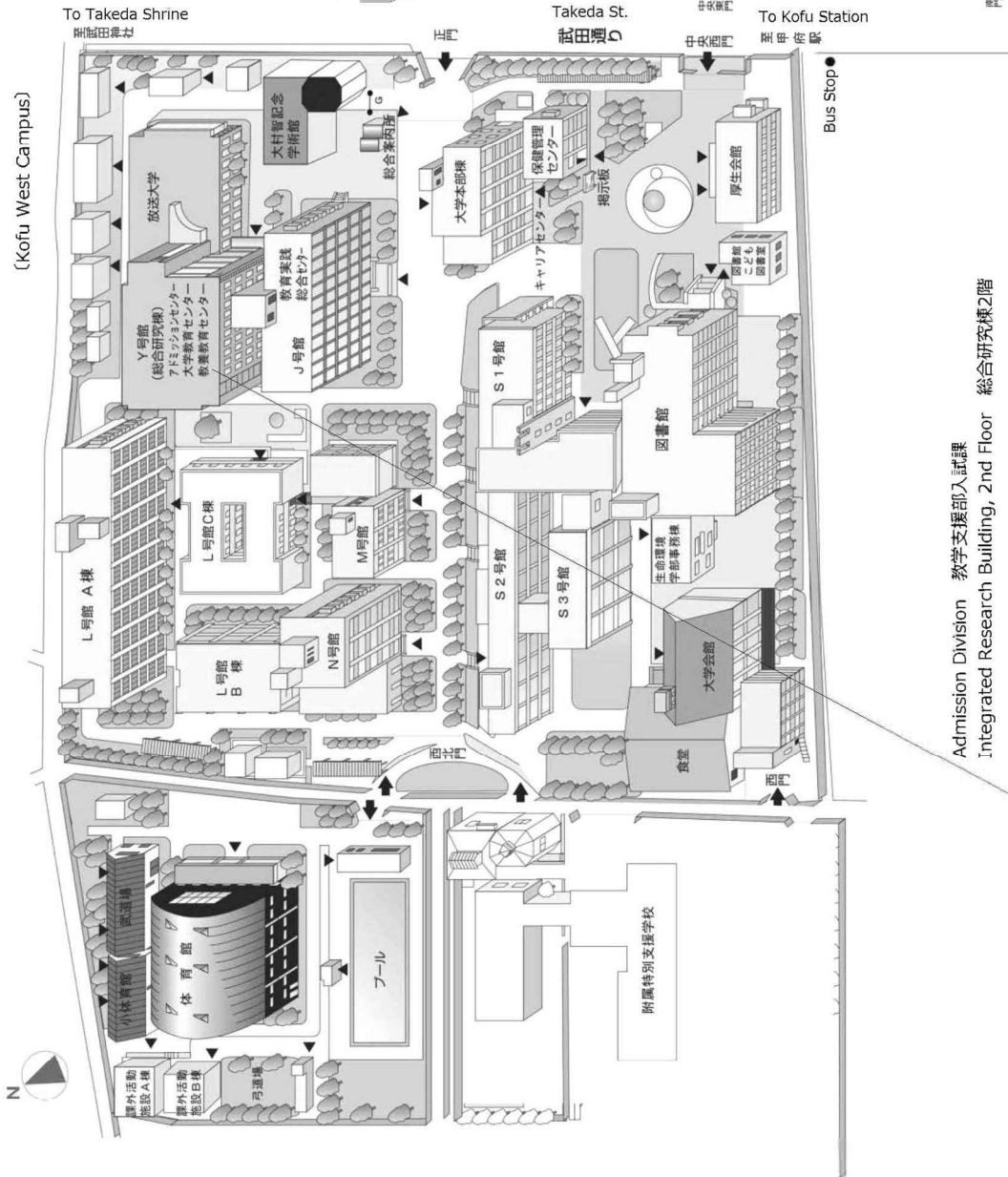
## 【Contact Information】

Admission Division, Academic Affairs Support Department, University of Yamanashi

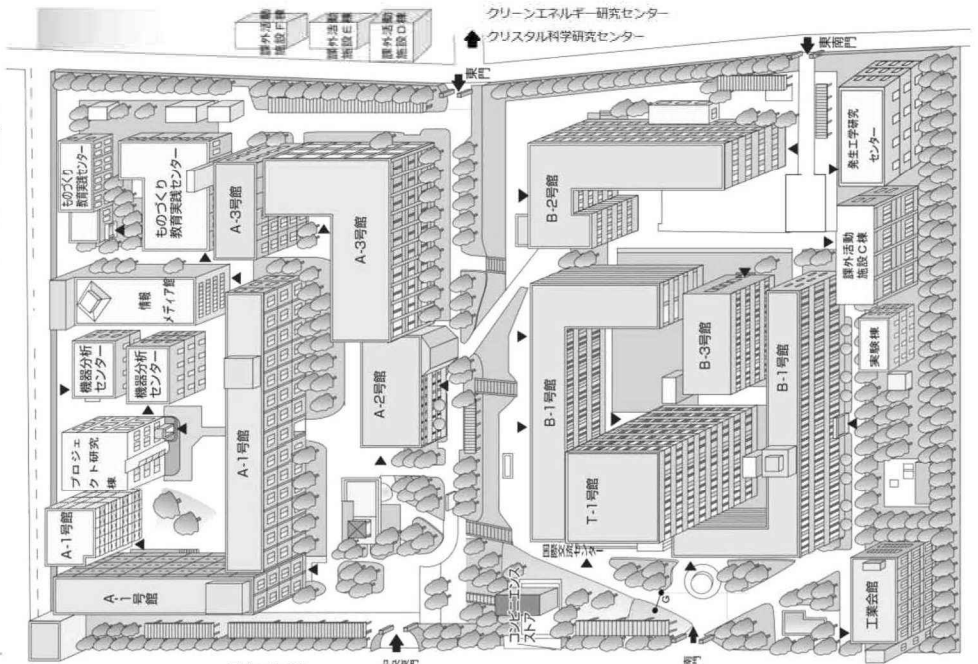
Phone : from abroad, +81-55-220-8046 E-mail : [nyushi@yamanashi.ac.jp](mailto:nyushi@yamanashi.ac.jp)

山梨大学 (甲府キャンパス) 建物配置図  
 University of Yamanashi, Kofu Campus

(甲府西キャンパス)  
 (Kofu West Campus)



(甲府東キャンパス)  
 (Kofu East Campus)





# 山梨大学甲府キャンパス周辺図

## University of Yamanashi, Kofu Campus Location Map

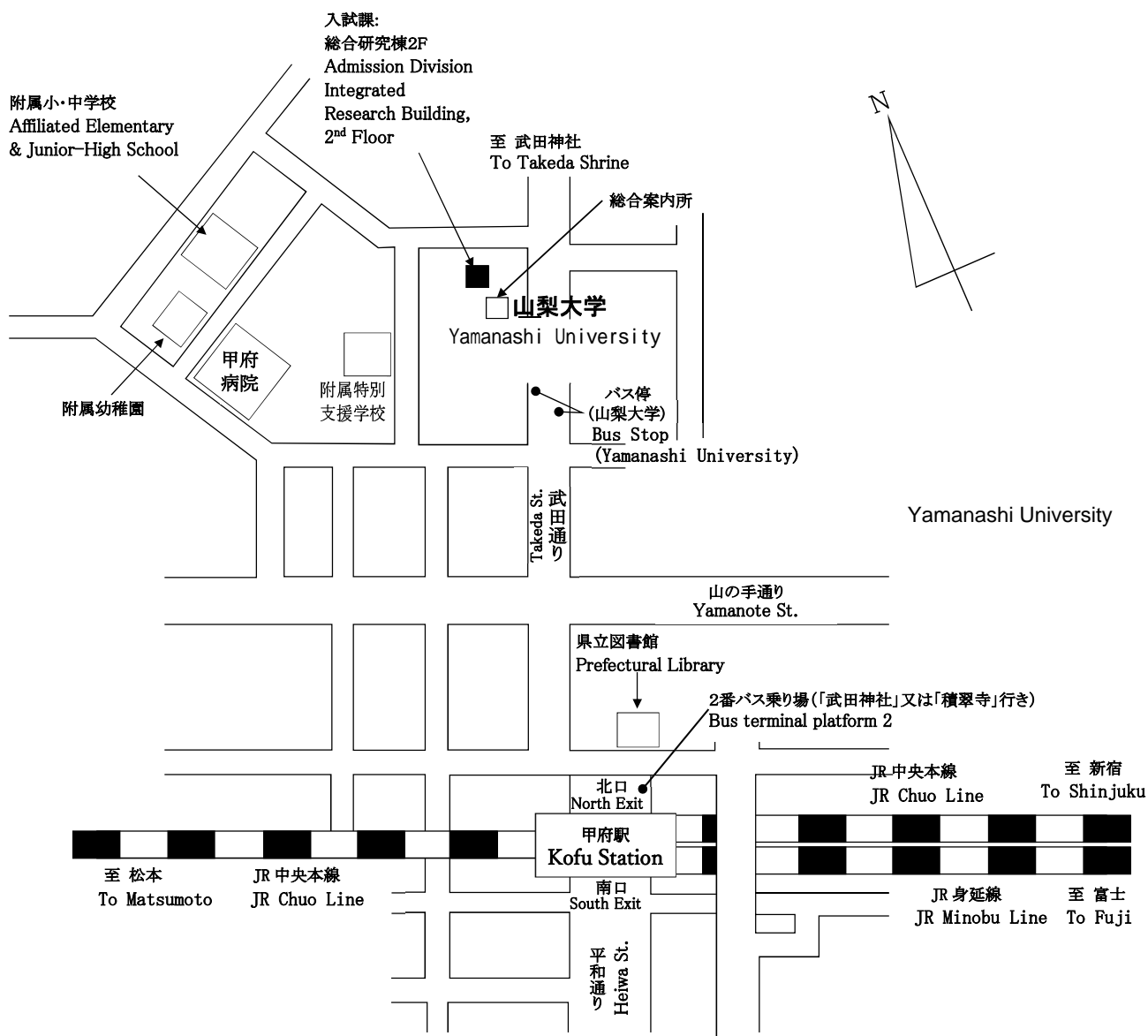
甲府駅下車、北口から徒歩約15分

甲府駅下車、北口からバス(「武田神社」又は「積翠寺」行き)で約5分「山梨大学」下車

Take the JR train to Kofu Station and follow the signs to the North Exit.

The campus is about a 15 minutes walk from Kofu Station.

Take the JR train to Kofu Station. From the bus terminal at the North Exit, take a bus at platform 2 bound either for "Takeda-jinja Shrine," or "Sekisuiji Temple". After about 5 minutes, get off at the Yamanashi University Bus Stop.



構内には駐車場がありませんので、電車、バス等の公共交通機関を利用してください。  
As there is no parking area available on the campus property, please use public transportation.