

University of Yamanashi Policy to Prevent the Spread of COVID-19

ratified by the COVID-19 Measures Conference, May 21, 2020

Level		Research Activities	Class Activity, including Lectures, Experiments, Practice etc	Extracurricular Activity	University Conferences	Administration	Visitor Policy
0	Normal conditions						
1	Slight restrictions	Research activities should be carried out with the utmost concern about the spread of infection.	Classes should be conducted with the utmost concern about the spread of infection. Online classes are recommended.	With the utmost concern about the spread of infection, only some extracurricular activities will be allowed.	With the utmost concern about the spread of infection, some face-to-face meetings will be held, but online participation will be encouraged wherever possible.	With the utmost concern about the spread of infection, regular administrative work will be done, but unnecessary or not urgent work will be reconsidered.	Visitors will be responded to with the utmost care, considering the spread of infection.
2	Moderate restrictions	Only personnel and students required to continue ongoing research or experiments may enter research facilities. Those permitted must avoid closed and crowded environments and stay must be as short as possible.	Only online lectures are allowed. Experiments, practical training, exercises, etc. should be implemented by alternative styles such as online classes in principle.	Extracurricular activity is prohibited.	Online conferences or contact by e-mail are recommended. Face-to-face conferences should be kept to a minimum.	Considering the spread of infection, work will be conducted with alternating shifts and by telework where possible .	Those without urgent purposes will be requested not to visit.
3	Severe restrictions	Only personnel doing activity listed below may enter research facilities. Shifts must be alternating, with minimal conversation. 1. continuation of long-term experiments that cannot be stopped without complete loss 2. termination of an ongoing experiment 3. care of living things (including viruses), maintenance of research materials and equipment, protection of computer network	Only online classes are allowed. Online classes or assignments should be substituted for any face-to-face classes.	Extracurricular activity is prohibited.	Only online conferences or contact by e-mail will be allowed.	The minimum staff required for urgent tasks should work alternating and shortened shifts. Other staff must telework.	Those without direct connection to the university are requested not to enter.
4	Suspended operation	With permission from the dean of the faculty or organization head, only minimum staff doing minimum activity required to continue functions may enter research laboratories or server control rooms, with strict alternating shifts and no conversation. Students are prohibited.	Classes are prohibited.	Extracurricular activity is prohibited.	Conferences will be canceled. In case of emergency, discussion will be conducted online or by e-mail.	The minimum staff required for facility maintenance and crisis management may enter. Other personnel must telework.	Entrance is strictly prohibited.